

With leadership and vision the Director of Recreation, directs and manages all operations of the Town of East Longmeadow's Recreation Department. Performs highly professional administrative, and supervisory work in directing departmental operations, oversees all services and resources and the promotion and administration of a comprehensive indoor and outdoor community recreational program for children, youth, adults, and other organizations within the Town of East Longmeadow. This work is accomplished by anticipating, discovering and working to meet the service needs of all customers; planning and formulating services and policies; directing, training, and supervising staff; ensuring the publicity and outreach to the community of departmental services and programs; and ensuring creative programming that meets the needs of the residents of East Longmeadow. Bachelor's degree in Recreation Administration/Management or related field; at least three years of experience in recreational management in a municipal setting, and in a supervisory capacity in a recreation or park setting; or any equivalent combination of education, training and experience, which provides the requisite knowledge, skills, and abilities for this job. Additional certifications required are: Certified Parks and Recreation Professional (CPRP), Aquatic Facility Operator (AFO) license, a current and valid Class D motor vehicle license, current and valid CPR certification, First Aid and AED certifications and be willing to perform CPR, First Aid and AED. Salary is negotiable. To apply send your Town application, resume, cover letter and three letters of reference no later than 4:00 pm on September 15, 2017 to: Karin Decker, Human Resources Director, karin.decker@eastlongmeadowma.gov or 60 Center Square, East Longmeadow, MA 01028