



TOWN OF COLUMBIA

323 Jonathan Trumbull Highway, Columbia, CT 06237

(860) 228-8513 FAX: (860) 228-1952

OFFICE OF THE PARKS&RECREATION DIRECTOR

Job Title: Camp Counselor (Seasonal: Approx 20-35 hrs per week)

Job Description: Responsible for planning, implementing and supervising all activities with in assigned group. Maintains safety standards and practices at all times. Follows and enforces town and department policies. Ensures quality customer service to all program participants.

General Duties:

- Supervise and ensure well-being of all campers in attendance.
- Plan, implement and lead a variety of recreation activities including sports, arts and crafts, games, and more.
- Ensure quality customer service through positive interactions with campers, staff, guardians and the public
- Maintains highest level of safety and risk management at all times
- Responds appropriately to all emergencies and reports all incidents to the appropriate supervisor.
- Other duties as assigned

Qualifications

- Previous experience working with children; babysitting.
- First Aid/CPR/AED certification preferred