



## City of Bristol

BRISTOL, CONNECTICUT 06010

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### **JOB ANNOUNCEMENT**

## **PLAYGROUND DIRECTOR - SUMMER FUN CAMP SEASONAL POSITION**

### **Park & Recreation Department**

Responsible for operations of all aspects of Summer Camp including staff and camper supervision, evaluation and training. Maintains safety standards and practices at all times. Follows and enforces city and department policies. Ensures quality customer service to all program participants.

**Duties:** Supervises Assistant Playground Director, Head Supervisors, Recreation Leaders and Paraprofessionals. Ensures quality customer service through interactions with campers, staff, guardians and the public. Works directly with the Recreation Coordinator to ensure camp is operating in a professional and safe manner. Responds to emergencies and reports all incidents to Recreation Coordinator. Evaluates camp staff. Maintains records, reports and information on camp attendance/rosters, staff timesheets/hours worked, daily equipment and facility checks, disciplinary reports, accident reports, pick up/drop off and other reports as assigned. Assists with summer orientation and other trainings as needed.

**Qualifications:** Must have experience working with children. American Red Cross CPR and First Aid certifications required. Experience supervising employees in a camp setting desired.

**Work Hours, Schedule & Type:** Seasonal position 15 – 20 evening and weekend hours per week beginning March 2019 and through June 18<sup>th</sup>. 40 hours per week beginning June 19<sup>th</sup> and through mid-August.

**Salary Range:** \$16.50 /hr.

**REQUIRES COMPLETED ONLINE APPLICATION:**

[www.bristolct.gov](http://www.bristolct.gov)

**Deadline:** February 15, 2019

**EQUAL OPPORTUNITY EMPLOYER**