

**Summer Camp Nurse**

**Job Description:** Incumbent serves as a resource for staff by providing daily contact, support and guidance in the area of camp healthcare. Assists in the planning and implementation of the Department's Summer Camp medication and first aid procedures.

**General Duties:** Reviews pre-camp paperwork and medical forms prior to the camp season for the three camps. Visits the three camp sites daily or as needed based on medical needs. Informs camp staff of health issues and medications for specific campers. Reviews first aid inventory pre-season and maintains medical supplies and inventory during camp season as needed. Acts as a liaison with local doctors, hospitals, and pharmacies. Provides consultation to staff on an as needed basis. Performs nursing procedures such as diabetes management, asthma management, tube feeding, and medication administration on an as needed basis. Administers immediate first aid to injured parties, performs nursing assessments, implements nursing intervention as guided by nursing judgment. Works within written protocols and scope of practice. Establishes and follows appropriate medical routines, including record keeping in daily medical log, disposal of medical waste, managing and safeguarding medications, and utilizing approved standing orders. Stays up to date on current CT Department of Public Health policies and procedures. Participates in and leads specific areas of staff training pertaining to camp health and safety, CPR, first aid, and use of universal precautions for infection control. Completes and reviews reports and keeps accurate health records as required by the Recreation Supervisor. Communicates effectively with department staff, campers, parents and guardians; represents the City in a professional and courteous manner at all times. Adheres to and enforces all established City and Department policies and procedures. Maintains confidentiality of records and information as appropriate. Observes safe work and play practices for both campers and staff. Regularly attends and is punctual for work. Performs related work as required.

**Knowledge, Skills and Abilities:** Considerable knowledge, skill and ability to work with children, including those with a wide range of health conditions. Motivated, team player with good communication skills. Ability to follow oral and written instructions and City procedures. Ability to communicate orally and in writing in a clear, concise, and persuasive manner. Ability to read and interpret plans and procedures. Ability to fill out forms and charts, perform basic arithmetic, and prepare reports and records. Ability to establish and maintain effective working relationships with campers, co-workers, colleagues, and the public. Ability to oversee the work of others. Ability to work professionally with co-workers, supervisors, customers and the public at large.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of this position.

**Minimum Qualifications:** One year experience as an RN working with children and adults.

**License Requirements:** Registered Nurse with a current CT "RN" license. Valid Motor Vehicle Operator's license and dependable, insured transportation for business purposes.