



**City of Bristol**  
BRISTOL, CONNECTICUT 06010

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## **JOB ANNOUNCEMENT**

### **AQUATICS COORDINATOR PARKS AND RECREATION DEPARTMENT**

**Summary:** Responsible for assisting in operations of all aquatics facilities including staff supervision, scheduling, evaluation and training. Maintains safety standards and practices. Follows and enforces city and department policies. Ensures quality customer service through positive interactions with patrons. Responsible for routine pool maintenance and balancing water chemistry. Assists with seasonal outdoor pool operations, and daily operations of the Parks and Recreation aquatics division. Under the direction of Aquatic Supervisor, supervises Head Guards, Lead Guards, Assistant Lead Guards, Lifeguards, WSI, desk staff and seasonal attendants. Responds appropriately to all emergencies and follows standard of care for American Red Cross rescue guidelines. Prepares and implements in-service training. Maintain records and division information, and prepares various reports. Oversees learn to swim program. Attends and participates in weekly management meetings. Serves as a lifeguard, water safety instructor and other positions as needed.

**Certifications:** Requires American Red Cross Lifeguard, Water Safety Instructor, Lifeguard Instructor. Certified Pool Operator/Aquatics Facility Operator preferred (must obtain within 12 months of hire).

**Qualifications:** Bachelor's degree in recreation or related field. Five years of management experience in recreation/aquatics or closely related experience is preferred. Requires proficient computer skills, excellent communication and supervisory skills.

**Work Type/Schedule:** Full time, 37½ hours per week, Wednesday through Friday, 12:30 p.m. to 9:00 p.m., Saturday and Sunday, 9:30 a.m. to 6:00 p.m.

**Benefits** include Defined Benefit Pension Plan, generous time off (personal days, perfect attendance days, vacation, accrued sick leave, including 12 full day & 2 half day holidays) & insurance package (medical, dental, vision care, prescriptions, life, and short term disability).

**Salary:** \$56,785 - \$69,677/yr.

**COMPLETE ONLINE APPLICATION with RESUME at:**  
[www.bristolct.gov](http://www.bristolct.gov)

**DEADLINE:** Friday, November 8, 2019.

**Equal Opportunity Employer**